

## **JOB DESCRIPTION**

**Job Title:** Group Inventory Manager  
**Department:** Finance and Supply Chain  
**Location:** UK/Europe – Flexible including Working from Home  
**Reporting to:** Group Supply Chain Director

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*The information given below is intended to provide an understanding and appreciation of the workload of the job and its role. The job description outlines the main purpose in general terms only and is not intended to be prescriptive.*

*You may be required to carry out other duties in order to commensurate with the post. This will not change the character or purpose of the post but will be necessary to maintain high standards of business practice.*

*This job description through Business reasons, may be altered from time to time to meet changing needs of the Company.*

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### **Overview of role:**

The key responsibility of this role is to lead and manage the Group's inventory across all sites. Currently these sites include Hawick & Jedburgh in Scotland, Erfurt in Germany, Sonder Felding in Denmark, Wrexham in Wales, Dubai in United Arab Emirates and our newest addition being Fletcher in North Carolina, USA. In addition, there are a limited number of 4PL's where inventory is held. The business requires leadership in achieving the most optimal total cost of inventory through negotiations and collaboration through a wide team within the business.

The main function of the role is to manage the inventory levels, by developing and executing short, medium and long-term inventory strategies.

### **Main Duties and Responsibilities:**

- In conjunction with the existing S&OP's in place, fully develop and understand the optimum inventory level by category/site, develop a min/max strategy that meets the needs of our contractual requirements and operational continuity. This will involve developing a close working relationship with Procurement, Manufacturing, Sales, Customer Service and Logistics.



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- Identify and develop an Inventory Controller at each site, who will have either a direct reporting line to you or strong reporting line.
- Develop and instigate a robust cycle counting program at each site, to ensure accurate stock control measures are in place, with a goal to meet or exceed a 99% accuracy rate.
- Develop a comprehensive suite of reporting tools, to enable accurate and real time reporting to Senior Management.
- Ensure and in conjunction with finance, that full stock checks are completed quarterly at each location and reported out.
- Through cycle counting and stock checks, ensure any discrepancies are investigated timely and remedied through the RCCM (Route Cause and Counter Measure) process to ensure our Continuous Improvement methodology is adhered to.
- Identify any and all slow moving and obsolete stock (SLOB). Ensure sales and procurement have an accurate stock of said items to enable them to take further action to help reduce.
- Develop, build and document solid working practices and processes.
- Perform all necessary duties to support corporate goals as they relate to established supplier quality, total landed cost and inventory objectives.
- Maintain a solid working knowledge of essential industry inventory trends.
- You can expect travel with this role.

### **Person Specification**

- Demonstrate strong knowledge and experience managing Inventory preferably across multiple sites, providing a minimum of 3 years senior management experience.
- A strong background in manufacturing is desirable, although not necessary as a proven inventory management track record is key.
- Ability to work as part of a wider team is critical and able to develop solid working relationships across many facets of the business in the different countries, we operate in.
- The individual will have strong influencing skills and be able to engage with stakeholders at all levels.
- The role is complex in nature and dynamic, the incumbent will be highly capable of understanding market volatility, supply chain dynamics, organisational capability, risk management and integrating all the different roles within the company.

### **Knowledge and Experience**

- Degree educated (engineering, science, business admin) or relevant proven work experience.
- Exceptional people skills
- A demonstrable track record of Inventory management and improvement.
- A manufacturing background would be highly advantageous but people who can demonstrate a strong global logistical experience in other industries will be considered
- Computer literacy in MS Office Products and MRP systems (SAP)



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### Additional Requirements

- Full Driving Licence

### Skills

- Analytical, problem solving, reporting and project leadership skills
- Effective communicator, written and verbal.
- Well-developed interpersonal skills are required in dealing with sensitive issues, developing others, and reaching consensus on specific actions
- Results driven, self-confident individual with an ability to influence peers and superiors
- Strong character and customer facing/people skills
- Consistent drive and energy, positive attitude
- Flexible work ethic
- Personable, open and honest with absolute personal integrity
- Self-directing and able to work under pressure to achieve problem resolutions
- Strong influencing and negotiating skills
- Energy, drive and tenacity
- A self-starter, able to take the initiative and drive performance improvement
- Sense of urgency in completing tasking to required targets in terms of output quality and time
- Ability to work as part of a team
- Ability to respond to instructions given as part of the finance and supply chain process
- Ability to communicate effectively with fellow colleagues

### What We Offer

- Competitive Salary
- Employer contributed pension scheme
- 33 days annual leave (including statutory bank holidays and Christmas and New Year)



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