

Job Title: Quality Engineer

Department: UK Quality

Requirement Overview

Reporting to the Quality Manager, this position is a requirement for a Quality Engineer. The appointed candidate will be responsible for assuring product and management system compliance in line with ISO9001

Reporting directly to the Quality Manager, the main purpose of this role is to ensure that internal, customer and regulatory quality standards are met and a continuously improving trend is established.

The role will be fast paced, and performance will be measured on your attention to detail, quality of work and ability to meet deadlines.

A degree of flexibility will be required in the events of urgent quality issues.

This position is responsible for identifying and improving inefficiencies in the current process, increasing outreach and participation from all interested parties.

The Department and this role are tasked to assure the volume preparation and production of products to satisfy customer requirements and then to drive continuous improvement by using manufacturing methodologies, whilst maintaining KPI targets, and high standards of safety and quality and team development.

The postholder will work under the supervision of the line manger but will also be expected to work under their own initiative. The postholder should have excellent troubleshooting skills and be able to ensure that processes and products consistently meet established quality standards. There is a need for excellent communication and the continued relationships with all staff of ONE Emtelle, customers, suppliers and contractors.



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Role and Responsibilities

- 1) Excellent knowledge and a proven track record in problem solving, especially Root Cause Analysis and 7-step Corrective Action plans
- 2) Monitor entire production lifecycle and perform regular testing and audits to ensure compliance.
- 3) Supporting the business areas to uphold continuity of supply.
- 4) Ensuring that the manufacturing processes are use the right method, with the correctly chosen tools and raw materials, that employees are trained to the required standard and that their training is kept up to date in line with the process.
- 5) Collaborate with different departments to develop corrective actions, solutions, controls and improvements.
- 6) Support the NCR process, driving continuous improvement.
- 7) Inspecting and testing of materials, processes and products to ensure specifications are being met
- 8) Ability to identify issues, segregate non-conforming product and determine disposition
- 9) Perform internal audits and provide support for external and supplier audits to ISO9001
- 10) Ability to research, analyse and report within a manufacturing environment
- 11) Experience of implementing change from reactive to proactive practices



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- 12) Familiarity with documented management systems
- 13) Perform calibration duties and maintain the Company's calibration schedule
- 14) Ensuring Quality Plans are adhered to
- 15) Ensuring safe and high standard of packaging of all customer products.
- 16) Work with internal teams to increase customer satisfaction by reducing scrap and reworks and increasing tonnage.

Person Specification

The successful candidates will need to demonstrate on a sustained basis in their employment the following.

- 1) The ability to organise, count, measure and record material.
- 2) Managing stressful situations
- 3) Understanding and adherence in following both written and verbal work instructions.
- 4) To communicate clearly with existing and potential external partners and to other staff at Emtelle, in respect to activities processes and methodologies employed in the department.
- 5) Highly self-motivated, disciplined and organised.
- 6) Time Management, they will deliver a high and sustained standard of attendance and timekeeping.
- 7) Demonstrable highly effective leadership skills.
- 8) Able and willing to commit to working shift patterns and overtime as required.
- 9) Being customer focused


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- 10) Flexibility to change
- 11) Meeting deadlines and multi tasking
- 12) Time Management, they will deliver a high and sustained standard of attendance and timekeeping from the teams they lead.
- 13) A focus on cost management, and absolute adherence to Quality Requirements.
- 14) Applicants should have experience in extrusion where optimising quality of performance and output are key performance measurements. Knowledge and application of lean manufacturing techniques is highly desirable.
- 15) The successful candidate will report to the Quality Manager and will work on 12-hour shifts on rotating continental shift pattern.

Knowledge

- 1) GCSE/National 5 or higher in Mathematics or to a demonstrable equivalent standard: Essential
- 2) GCSE/National 5 or higher in English or to a demonstrable equivalent standard: Essential
- 3) ISO9001 internal auditor trained

Experience

- 1) Previous work experience within a quality role within a manufacturing
- 2) Knowledge of Quality standards ISO9001
- 3) Ability to manage and prioritise work activities
- 4) Strong analytical and problem solving skills
- 5) Knowledge of continuous improvement
- 6) Strong PC skills, experience with planning tools such as ERP/MRP systems



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Skills

- 1) Ability to accurately follow written instructions and drawings
- 2) Excellent inter-personal skills, able to build positive working relationships
- 3) Sense of urgency in completing tasking to required targets in terms of output quality and time.
- 4) Ability to work as part of a team
- 5) Ability to respond to and give, instructions given as part of the manufacturing process
- 6) Great attention to detail and problem-solving abilities
- 7) Familiarity of statistical analysis
- 8) Ability to communicate effectively with fellow employees
- 9) Ability to communicate effectively with and respond effectively to Management
- 10) Being thorough and professional

Please submit a C.V and covering letter to Phil.Groom@emtelle.com



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